

Student section

After completing this section, send this form to your secondary/high school counselor or another school official. If applying via mail, please also provide your school official stamped envelopes addressed to each college.

Student details

Legal name _____
First/given Middle Last/family/sur (Enter name exactly as it appears on official documents.) Suffix

Date of birth _____ Email _____ CAID (Common App ID) _____
mm/dd/yyyy

Address

Number and street Apartment number City/town

County State/province Country ZIP/postal code

Current or most recent secondary/high school _____ CEEB code _____

Counselor section

The mid-year report shares your student's performance at the midpoint of the school year, usually represented by first semester or trimester grades.

Keep in mind that not every college requires the mid-year report. Refer to the [requirements grid](#) for information about which colleges do and do not use this form.

Submit this form as soon as mid-year grades are available. Please attach the student's current or most recent official transcript, including courses in progress and a transcript legend.

Counselor details

Name _____
Prefix First/given Middle initial Last/family/sur Suffix

Title _____ Phone _____ Fax _____
Include country code, number, and extension (if applicable)

Email _____

School details

School name _____ CEEB code _____ Website _____

Address _____
Number and street City/town

County State/province Country ZIP/postal code

Class rank

How do you report class rank? Exact Decile Quintile Quartile None Student's class rank _____

How many additional students share this rank? _____ Rank weighting Weighted Unweighted

From (start date) _____ Ending (final date) _____
mm/dd/yyyy mm/dd/yyyy

GPA

Do you report GPA? *If you answer no you do not need to complete the other questions in this section.* Yes No Cumulative GPA _____

GPA scale _____ From (start date) _____ Ending (final date) _____
mm/dd/yyyy mm/dd/yyyy

GPA weighting Weighted Unweighted School's passing mark _____ Highest grade/GPA in class _____

Summary

Please indicate the most recent grades included on the transcript accompanying this form.

- Final junior year grades
- 1st quarter senior year grades
- 2nd quarter/1st semester senior year grades
- 3rd quarter senior year grades
- 1st trimester senior year grades
- 2nd trimester senior year grades

Have there been any changes to the senior year courses sent with the original school report? *If you answer yes, please attach an explanation.*

- Yes No

Do you wish to update your original evaluation of this applicant? *If you answer yes, please attach an explanation.*

- Yes No

Signature _____ Date _____
mm/dd/yyyy

Please send this form directly to each college admission office. Do not send this form to Common App.